

# Expedited Review of a First Minor Subdivision Process

CRITERIA	PROCEDURES	APPROVAL
<ul style="list-style-type: none"> <li>▪ No more than 2 (two) additional lots are created</li>   <li>▪ No land is dedicated to the public for parkland, playgrounds, or other public uses</li>   <li>▪ All lots have suitable access pursuant to County standards</li>   <li>▪ Proposed subdivision does not pose significant issues concerning public health, safety, or welfare</li>   <li>▪ Each lot can be or is already served by public water/sewer utilities or approval from sanitation has already been obtained</li>   <li>▪ Proposed subdivision complies with current subdivision regulations and all applicable zoning laws</li> </ul>	<ol style="list-style-type: none"> <li>1. Applicant shall request, in writing, consideration for expedited review at the same time a pre-application meeting is requested</li>   <li>2. Subdivision administrator determines whether application is qualified for expedited review during pre-application meeting</li>   <li>3. Subdivision administrator provides letter to DEQ advising it that the application qualifies for expedited review and will not require a public hearing, and no public comments will be provided for parcels 20 acres or less</li>   <li>4. Applicant submits all required application materials and sanitation information</li>   <li>5. Application will be checked for required information</li>   <li>6. Subdivision administrator will review application and make recommendation for approval, conditional approval or denial which will be forwarded to the governing body no more than fifteen (15) working days after the application is deemed sufficient</li>   <li>7. Governing body meeting, decision, Findings of Fact (FOF)</li>   <li>8. Applicant fulfills conditions of approval and submits all Final Plat application materials for Final Plat.</li>   <li>9. Subdivision Administrator reviews application and makes recommendation to Governing Body for final approval.</li> </ol>	<p>After receiving a recommendation from the subdivision administrator the governing body shall adopt Findings of Fact for approval, conditional approval, or denial at its next scheduled meeting, but no later than thirty-five (35) working days after the application is deemed sufficient.</p> <p>The governing body decision shall be documented, and a signed and dated letter of approval shall be provided to the subdivider.</p>
		<p style="text-align: center;"><b>FINAL PLAT</b></p>
		<p>Following the submission of the final plat and application, and second meeting and approval of the County Commission, the final plat can be recorded.</p>
		<p style="text-align: center;"><b>QUESTIONS</b></p>
		<p style="text-align: center;">Contact the County Subdivision Administrator or a qualified Professional</p>